

**Calera Public Works Authority**

**January 12 , 2023**

**3:30pm**

The Calera Public Works Authority meeting was called to order by Brandi Burkhalter, Vice-Mayor, at 6:34pm.

**Roll Call**

Present: Brandi Burkhalter, Brenton Rucker, Cheryl Johnson, Brian Norton

Absent: Chuck Townsend

**Approval of Consent Agenda**

- a. Approval of minutes including special meetings
- b. Approval of purchase orders
- c. Treasurer's Financial Report
- d. Public Works Director's Report on Monthly activities

Brian Norton made the motion to approve the consent agenda and Cheryl Johnson second this motion

Voting Yes: Brian Norton, Cheryl Johnson, Brenton Rucker, Brandi Burkhalter

Voting No: None

**Discuss, Take Action, Approve a One- time Preventative Maintenance Plan with Veolia Water Technologies at the waste water plant. The cost has been discounted since the previous board meeting by \$1,265.00 if done in conjunction with the aeration rotor repair that was approved at the December meeting**

Motion to approve was made by Brian Norton, and second by Cheryl Johnson.

Voting Yes: Brian Norton, Cheryl Johnson, Brandi Burkhalter, Brenton Rucker

Voting No: none

**Discuss, Take Action, Approve Pay Application for Howard Construction for the water well project**

No Action Taken

**Discuss, Take Action, Approve Public Works to provide a roll off for the community to use for bulk trash on specific days every month**

Brian made the motion to have a supervised roll off set up every quarter, and Brandi Burkhalter second the motion

Voting Yes: Brian Norton, Brandi Burkhalter, Brenton Rucker, Cheryl Johnson

Voting No: None

**Discuss, Take Action, Approve on the purchase through state contract for a pickup truck for the Public Works Authority. This item has been approved in our current budget. The request is to move forward with the purchase. Estimated delivery is 6months to 1year.**

No Action Taken

**Discuss, Take Action, Approve Status update from the United States Department of the Interior, Bureau of Reclamation for updating analog water meters with efficient smart meters (SWEF-116) letter attached**

No Action Taken

**Discuss, Take Action, Approve on promotion, demotion, etc. of department heads, (Public Works- John Cain)**

Died from Lack of Motion

**Possible Executive Session to discuss the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of any individual salaried public officer or employee pursuant to Title 25 O.S. Section 307.b(1).**

Brenton Rucker made the motion to enter executive session at 6:59pm, and Brandi Burkhalter second that motion.

Voting Yes: Brenton Rucker, Brandi Burkhalter, Cheryl Johnson, Brian Norton

Voting No: None

Motion was made by Brandi Burkhalter to exit executive session at 7:18pm, and was second by Brenton Rucker.

Voting Yes: Brandi Burkhalter, Brenton Rucker, Brian Norton, Cheryl Johnson

Voting No: None

**Public Comments:** None

**Adjournment:** Brandi Burkhalter made the motion at 7:18 pm to adjourn, second by Brian Norton

Voting Yes: Brandi Burkhalter, Brian Norton, Brenton Rucker, Cheryl Johnson

Voting No: None

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Lindy Otts, Town Clerk