

**CALERA GENERAL GOVERNMENT**

**APRIL 13, 2023**

**3:30PM**

The Calera General Government meeting was called to order by Brenton Rucker at 3:30pm.

**Roll Call**

Present: Brenton Rucker, Chuck Townsend, Brandi Burkhalter, Brian Norton, Cheryl Johnson

Absent: none

**Approval of Consent Agenda**

- A. Approval of Minutes
- B. Approval of Treasurer's report
- C. Approval of Purchase Orders to include Okla. State Firefighters Pension Dues
- D. Fire Dept. report on monthly activities
- E. Police Dept. report on monthly activities
- F. E.M. report on monthly activities
- G. Town Director's report on monthly activities
- H. Code Enforcement report on monthly activities
- I. Town attorney's report on monthly activities

After discussion, Brian Norton made the motion to approve the consent agenda, pulling out item E, Brenton Rucker second the motion.

Voting Yes: Brian Norton, Brenton Rucker, Brandi Burkhalter, Chuck Townsend, Cheryl Johnson

Voting No: None

Asst. Chief TJ White stated that the police dept. has had an increase in capturing stolen vehicles. In 2021, the dept had caught just one stolen vehicle. In 2022, again, the dept had caught one stolen vehicle. Almost 4 complete months into 2023, and they have seen an 800% increase in the capture of stolen vehicles. To break it down further, in Jan. 2023 they caught 3, Feb. they caught 3, March they caught 2, and April which isn't done yet, 1. The one they caught yesterday, made the news. It was a low-speed pursuit, the suspect ditched the car and went on foot. The Sherriff's office had a perimeter set up and they caught a multiple time felon out on parole. When he was apprehended, he suspect had a loaded pistol. It was all due to the FLOCK system that was purchased through a grant.

Brian Norton made the motion to approve item E from the consent agenda, and Brenton Rucker second the motion.

Voting Yes: Brian Norton, Brenton Rucker, Chuck Townsend, Brandi Burkhalter, Cheryl Johnson

Voting No: none

**Discussion and Possible Action on Tracy Reed providing a monthly financial review for the Town Of Calera**

No Action- We need an engagement letter

**Discussion and Possible Action to change the date of the May council meeting**

Chuck Townsend made the motion to change the date of the regular May meeting to a Special meeting on May 4, 2023 @ 3:30pm. Cheryl Johnson send the motion

Voting Yes: Chuck Townsend, Cheryl Johnson, Brenton Rucker, Brian Norton, Brandi Burkhalter

Voting No: none

**Discussion and Possible Action to approve the Police Department insurance and benefits**

No Action- the agenda item needs to be reworded to reflect all town employees, not just the Police Dept.

**Discussion and Possible Action on approving the Police Dept to surplus the 2008 Ford Ranger**

Brenton Rucker made the motion to surplus the 2008 Ford Ranger by accepting sealed bids per the surplus policy. Bids will be accepted at Town Hall until May 3, 2023 @12pm. Cheryl Johnson second the motion.

Voting Yes: Brenton Rucker, Cheryl Johnson, Brian Norton, Brandi Burkhalter, Chuck Townsend

Voting No: none

**Discussion and Possible Action to approve changing from Sutterfield for accounting, payroll, ticketing, and utility billing to another program.**

Tabled

**Discussion and Possible Action on remodel of approximately 350 square feet of the old Police Dept building for the new Community Development/Code office**

No Action- Rusty will solicit quotes

**Discussion and Possible Action regarding the letter from Jones Law, PC to judicially vacate the plat of McKennon Creek Estates and all street easements and utility easements within the plat and foreclose the right of the public to use the same**

Brian Norton made the motion to approve, and Chuck Townsend second the motion

Voting Yes: Brian Norton, Chuck Townsend, Cheryl Johnson

Voting No: none

Abstain: Brandi Burkhalter, Brenton Rucker

**Discussion and Possible Action to name a new street off State Road 70E on property being developed by Jerry Arthur formerly McKennon Street Addition**

No Motion

**Discussion and Possible Action to approve Resolution 2023-03 to name the new street Brushy Creek Road**

Brian Norton made the motion to approve, with corrections due to Scribner's error, of Brushy Creek Road, with corrections made to Resolution 2023-03. Brenton Rucker second the motion.

Voting Yes: Brian Norton, Brenton Rucker, Chuck Townsend, Cheryl Johnson, Brandi Burkhalter

Voting No: none

**Discussion and Possible Action to approve on Ordinance No. 2021-01 changing day for municipal court.**

Brian Norton made the motion to approve Ordinance No. 2021-01, correcting the new resolution number due to Scribner's error, of Ordinance No. 2023-01. Chuck Townsend second the motion.

Voting Yes: Brian Norton, Chuck Townsend, Brandi Burkhalter, Brenton Rucker, Cheryl Johnson

Voting No: none

**Approval of Emergency Clause for Ordinance No. 2021-01**

Brian Norton made the motion to approve Ordinance No. 2021-01, due to Scribner's error, Ordinance No. 2023-01. Cheryl Johnson second this motion.

Voting Yes: Brian Norton, Cheryl Johnson, Chuck Townsend, Brenton Rucker, Brandi Burkhalter

Voting No: none

**Discuss, Take Action, Approve a policy for the Town Of Calera on when the Town will shut down offices or services**

Tabled

**Discuss, Take Action, Approve an ordinance to prohibit the consumption of alcoholic beverages, and /or use of intoxicating substances, in or on, any town owned facility or property**

Tabled- Jason Pedraza, town attorney, will need to put a fine attached to the ordinance.

**Discuss, Take Action, Approve modifying the current method of proof of renter's identification prior to taking possession of the Jack Stockton Building, specifically to include a copy of the renter's license to be held with deposit and returned at the time deposit is refunded**

Motion was made by Brenton Rucker to approve, and second by Chuck Townsend. Copy of license DOES NOT need to be returned.

Voting Yes: Brenton Rucker, Chuck Townsend Brian Norton, Brandi Burkhalter, Cheryl Johnson

Voting No: none

**Discuss, Take Action, Approve on addition to and/or modification of existing vagrancy ordinances**

Tabled

**Discussion and Possible Action on Rusty Guiou's employment**

No Action

**Possible discussion and vote to enter Executive Session pursuant to Title 25 O.S. Section 307. b(1) discuss employment, hiring, appointment, promotion, disciplining, or resignation of any individual salaried public officer or employee**

No Action

**Discuss, Take Action, Approve Town Manager Position**

Table

**Possible discussion and vote to enter Executive Session pursuant to Title 25 O.S. Section 307. b(1) discuss employment, hiring, appointment, promotion, disciplining, or resignation of any individual salaried public officer or employee**

Chuck Townsend made the motion to enter executive session at 4:46pm, and the motion was second by Brenton Rucker

Voting Yes: Chuck Townsend, Brenton Rucker, Brian Norton, Cheryl Johnson

Voting No: none

Abstain: Brandi Burkhalter

Brian Norton made the motion to exit Executive Session at 5:30pm, Chuck Townsend second the motion.

Voting Yes: Brian Norton, Chuck Townsend, Brenton Rucker, Cheryl Johnson

Voting No: none

Abstain: Brandi Burkhalter

**Public Comments**

Michelle Beaty wanted to address posting of meetings, workshops, and Public meetings to the website. She suggest we should address that, and I informed her that the website company to fix the error that won't allow us to post some content. Michelle also suggested that the financial needs that were addressed from the guest CPA speaker, that we should be able to get that from in-house through our treasurer. Brenton informed her that it is not a forever thing.

**Adjournment**

Cheryl Johnson made a motion to adjourn at 5:34pm, and Brian Norton second the motion.

Voting Yes: Cheryl Johnson, Brian Norton, Chuck Townsend, Brenton Rucker, Brandi Burkhalter

Voting No: None

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Lindy Otts, Town Clerk