

Town of Calera

GENERAL GOVERNMENT AGENDA

Date: October 12th, 2023

Time: 3:30 pm

1. Meeting called to order
2. Roll Call
3. Presentations
 - a. none
4. Information
 - a. Streets Monthly Report
 - b. Police Dept. Monthly Report
 - c. Town Manager Monthly Report
 - d. Code Enforcement Monthly Report
 - e. Fire Department Report
5. Consent Agenda
 - a. Approval of Minutes
 - b. Approval of Treasurer's Report
 - c. Approval of Purchase Orders
6. Administration
 - a. Discuss, Take Action, or Approve an authorized agent change from Amy Busbey to Lindy Otts for Oklahoma Municipal Retirement Fund. lo
 - b. Discuss, Take Action, or Approve the 2024 Holiday schedule for employees. lo
 - c. Discuss, Take Action, or Approve adding Section 3.12, Inclement Weather Policy to the Employee Handbook. kj
 - d. Discuss, Take Action, or Approve closing N. McKinley Ave. & Ryan St. for the Halloween Block Party on October 31, 2023 from 5pm-6pm. bn
 - e. Discuss, Take Action, or Approve the address requirements for Calera citizens to rent the Jack Stockton building. ct
 - f. Discuss, Take Action, or Approve to accept as an addendum to Ordinance 2023-02 Exhibit A, Mitigation Rates. jt
 - g. Discuss, Take Action, or Approve plans for The Retreat at Calera, A Senior Cottage Community, to be located at the NE corner of N. 3rd and W. McCurtain. rg
 - h. Discuss, Take Action, or Approve a process/method to review current town ordinances. ob
 - i. Discuss, Take Action, or Approve overgrown areas along the streets. ob
 - j. Discuss, Take Action, or Approve the Police Department taking sealed bids on the 2013 Ford sedan patrol car.

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- k. Discuss and Consider Directing the Town Manager to Create Policies to be Added to the Employee Handbook. kj
 - k, 1.) Discuss, take action, or approve, a policy to compensate employees a minimum of two hours if they're called back to work after hours.
 - k, 2.) Discuss, take action, or approve, a policy to compensate hourly police officers one and one half their regular rate for off duty shift coverage.
 - k, 3.) Discuss, take action, or approve, a policy establishing compensating hourly police officers one and one half their regular rate for shift carry over hours.
 - k, 4.) Discuss, take action, or approve, amending Section 7.04, Overtime Pay, of the employee handbook, to include an overtime threshold of 40 hours for grant hours worked.
- 7. Public Comment
- 8. Adjournment